**PROTECTION AND PERMANENCY INFORMATION MEMORANDUM, 12-01**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Michael Cheek, Director

Division of Protection and Permanency

**DATE:**  January 25, 2012

**SUBJECT:**  PCC/PCP Placement Process

The purpose of this information memorandum is to notify staff that DCBS and the Children’s Review Program (CRP) will implement a new private child-caring/private child-placing (PCC/PCP) placement process beginning on February 1, 2012. The Department has been working with CRP to develop an enhanced process to assist DCBS staff in matching children’s treatment needs to programs providing appropriate evidenced based practices to meet those needs. A change to the existing placement process is being driven by concerns from both DCBS staff and private providers, as well as the Department’s work towards meeting the CFSR standards.

Beginning on February 1, 2012, when CRP receives a referral for a child in need of a PCC/PCP placement, the Regional Placement Coordinators (RPC) will use the new system to input a child’s three (3) primary treatment needs. A list of providers who have evidence based practice treatment modalities to match the child’s primary treatment needs will be generated and sent to the DCBS social services worker. This list may be sorted by county, region, and statewide proximity. The DCBS social services worker will continue to make all placement decisions based on the best interest of the child.

An [example of the printout](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Example%20of%20Placement%20Options.pdf) that the RPC will send to the DCBS worker has been attached to the e-mail containing this correspondence. For each primary treatment need, the worker will see a list of evidenced based practices (EBPs) as well as other services that the facility/agency utilizes to address that issue. An Evidence-Based Practices Quick Reference that gives a brief description of each EBP is now posted on the SOP website under the Related Resources tab.

If you have questions concerning this process, please contact Julie Cubert via email at [julie.cubert@ky.gov](mailto:julie.cubert@ky.gov) or Lea Sallengs via email at [lea.sallengs@ky.gov](mailto:lea.sallengs@ky.gov). If you have any questions regarding this memorandum, please contact Sarah Cooper via e-mail at [sarah.cooper@ky.gov](mailto:sarah.cooper@ky.gov) or by telephone at (502) 564-2147 ext. 4494.